

## Great Yarmouth Local History and Archaeological Society Risk Assessment

Risk Assessment for members and guests while using Christchurch

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing?</b>	<b>Do you need to do anything else to manage this risk?</b>	<b>Action by whom?</b>	<b>Action by when?</b>	<b>Done</b>
Slips and trips	Members and guests may be injured if they trip over objects or slip on spillages	All areas are well lit including stairs. There are no trailing leads or cables. Public areas are kept clear.				
Electricity	Users risk electric shocks or burns from faulty equipment or installation.	Portable equipment checked for visual signs of damage before use.	Make sure committee know where the fuse box is and how to switch supply off in an emergency.			
Vehicle movement	Pedestrians could suffer serious injury if struck by cars entering/leaving car park or moving in it.	Car park area well lit	Advise members using the apron to be mindful of pedestrians in the vicinity.			